Shortcut List

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General Shortcut

ctrl	+ X	Cut selection
ctrl	+ C	Copy selection
ctrl	+ V	Paste selection
ctrl	+ Z	Undo action
tab	+ alt	Switch between open app
	F2	Rename
	F2	Refresh
alt	+ ←	Go back
alt	+ →	Go forward

Windows Key

WIN		Open Start
WIN	+ C	Open Microsoft Chat
WIN	+ D	Display/Hide Desktop
WIN	+ L	Lock your PC
WIN	+ E	Open File Explorer
WIN	+ M	Minimalize all windows
WIN	+ shift + M	Restore minimalized windows
WIN	+ I	Open settings
WIN	+ P	Choose a presentation mode
WIN	+ shift + S	Take a screen shot of a part of your screen
WIN	+ >.	Open emoji panel

File Explorer Shortcut

alt	+ P	Display the preview panel
ctrl	+ N	Open a new window
ctrl	+ W	Close the active window
ctrl	+ shift + N	Create a new folder
ctrl	+ E	Select the search box

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